

**SWYDDFA CYMORTH Y CABINET  
CABINET SUPPORT OFFICE**

Fy Nghyf / My Ref : CM32975  
Eich Cyf / Your Ref :  
Dyddiad / Date: 13th January 2016



**County Hall**  
Cardiff,  
CF10 4UW  
Tel: (029) 2087 2087

**Neuadd y Sir**  
Caerdydd,  
CF10 4UW  
Ffôn: (029) 2087 2088

Councillor Nigel Howells  
Chairperson Policy Review and Performance Committee  
Cardiff County Council  
Atlantic Wharf  
Cardiff  
CF10 4UW

Annwyl / Dear Nigel

**Policy Review & Performance Committee 1 December 2015  
ADM Governance - Infrastructure Services Governance Options**

Thank you for your letter dated 8 December 2015 in respect of the above.

Firstly, thank you for the opportunity to present information regarding the governance of a company wholly owned by the Council, should it be established under the Infrastructure Services project, to the Policy Review and Performance Scrutiny Committee on 1 December 2015.

In terms of the points/queries raised in your letter: -

**Review of Final Contract if a Wholly Owned Company is Established**

I confirm that myself and relevant officers would be happy to present proposals to Scrutiny Committee regarding the contract with the company if it is decided that this is the preferred way forward for the Council.

**Working with In-House Teams**

I confirm from the time that People Too was appointed, its representatives have been working closely with the in-house team to develop and transfer expertise in the same way now being done by Bevan Brittan regarding the provision of legal services.

**Reserved Matters**

As explained by officers at the meeting, should a company be established, it will be important that there is an appropriate balance between Council control and company autonomy. It would not be intended to include any Reserved Matters over and above those necessary to achieve this appropriate balance. It is intended that outline proposals be included within the Full Business Case which will be considered by Scrutiny ahead of Cabinet.

**PLEASE REPLY TO / ATEBWCH I :** Cabinet Support Office / Swyddfa Cymorth Y Cabinet,  
Room / Ystafell 518, County Hall / Neuadd y Sir,  
Atlantic Wharf / Glanfa'r Iwerydd, Cardiff / Caerdydd



### **Appointments to the Board**

I welcome your endorsement of the suggestion that nominated Members to serve on the Board should ideally be non-executive and have relevant business skill and expertise. I agree that it is also important that we have an open and fair process to appoint nominated Members.

### **Transition Board**

I confirm that if Council decides that a company should be established, there will be opportunity for Scrutiny to engage with the Transition Board at the appropriate time.

### **Small Medium Enterprises (SMEs) Currently Working with the Services In Scope**

A list of the SMEs currently working for the services within scope of the project will be collated and forwarded to you within the next couple of weeks.

I hope this response is helpful and I look forward to presenting the Full Business Case to the Policy Review and Performance Scrutiny Committee early February 2016.

Yn gwyir  
Yours sincerely



**Councillor / Y Cynghorydd Bob Derbyshire**  
**Cabinet Member for Environment**  
**Aelod Cabinet Dros Yr Amgylchedd**